

THE FIRST DAY OF CLASS

SpeechSHARK.

INSTRUCTOR'S INFORMATION

Name of Instructor:

College Email Address:

Instructor's Office Phone:

Add College Logo



- 
- ▶ College ID Requirements
 - ▶ Attendance Policy
 - ▶ Drop/Add Procedures
 - ▶ Withdrawal Procedures

THINGS TO KNOW...

CONTACT REQUIREMENTS

Give your Student ID#, class schedule, and instructor's name to a family member so that you can be located quickly in case of an emergency.

SPECIAL CONCERNS

Emergency Exit Procedures

Classroom Attendance Policy

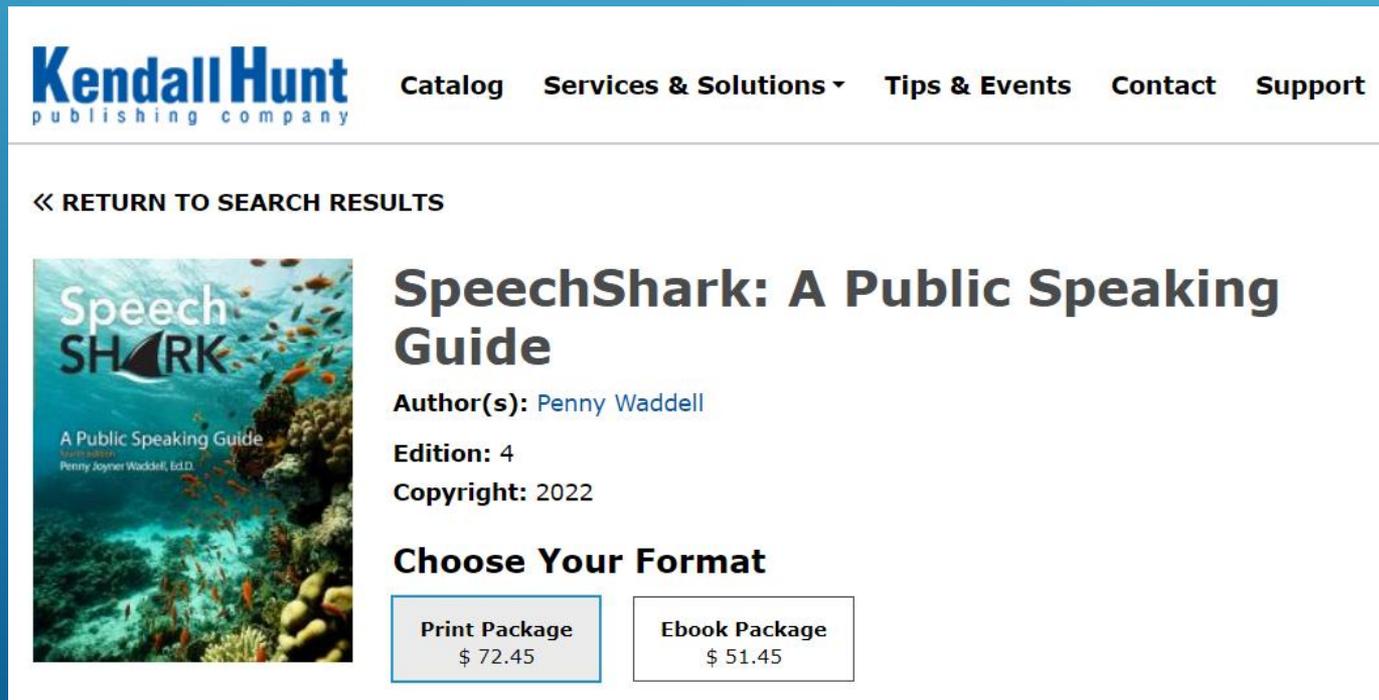
Unattended Children Policy

Inclement Weather

Non-Smoking Campus

REQUIRED TEXTBOOK

- E-Book or Print Copy
- Available at the Campus Bookstore and www.KendallHunt.com



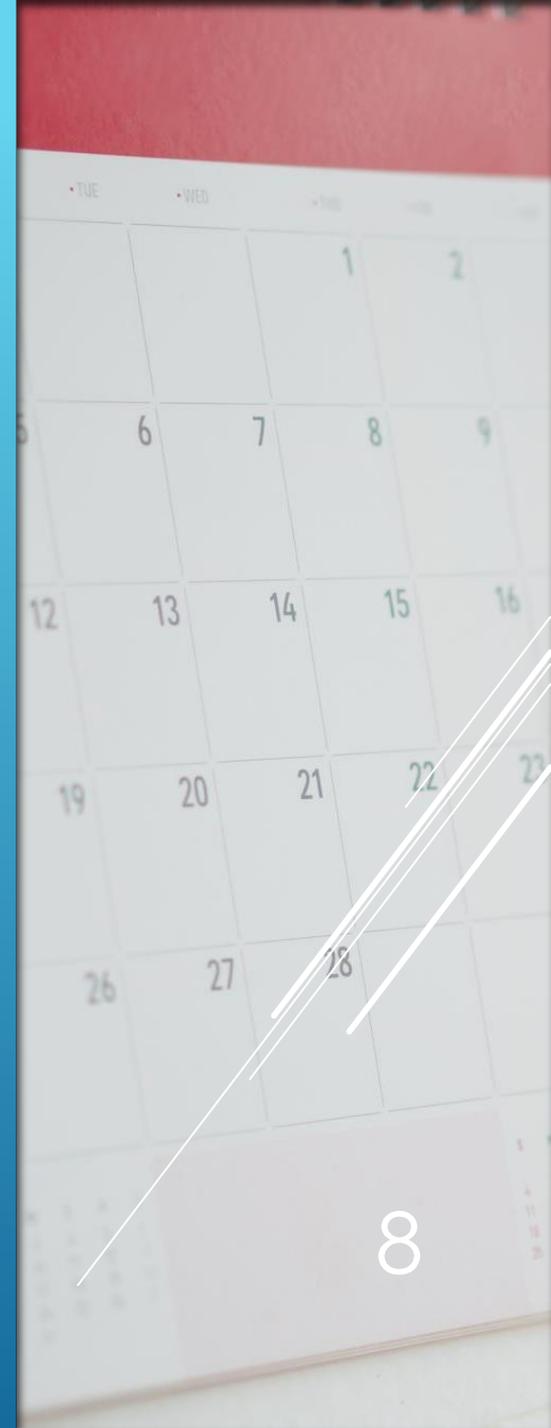
The screenshot shows the Kendall Hunt publishing company website. At the top left is the logo for Kendall Hunt publishing company. To the right of the logo are navigation links: Catalog, Services & Solutions (with a dropdown arrow), Tips & Events, Contact, and Support. Below the navigation is a link that says '<< RETURN TO SEARCH RESULTS'. The main content area features a book cover for 'Speech SHARK: A Public Speaking Guide' by Penny Joyner Waddell, Ed.D. The cover art depicts an underwater scene with many colorful fish swimming around a large shark. To the right of the cover, the book title 'SpeechShark: A Public Speaking Guide' is displayed in a large, bold font. Below the title, the author's name 'Author(s): Penny Waddell' is listed. Further down, the edition 'Edition: 4' and the copyright year 'Copyright: 2022' are shown. At the bottom of the product information, there is a section titled 'Choose Your Format' with two buttons: 'Print Package \$ 72.45' and 'Ebook Package \$ 51.45'.

SYLLABUS

- Instructor Contact Information
- Course Description
- Dates and Hours Class Meets
- Demonstrated Competencies
- Grading Policy

- ▶ Consult the course calendar for due dates.
- ▶ Late work is not accepted.
- ▶ Submit online assignments to the designated Digital Drop Box.

ASSIGNMENTS



CELL PHONE POLICY



Please turn cell phones **OFF** when entering class.

If your cell phone rings during a classmate's speech, you lose points on **YOUR** speech grade.



SPEECH REQUIREMENTS

- ▶ Informative Speech
- ▶ Group Presentations
- ▶ Persuasion Speech
- ▶ Special Occasion Speech



QUIZZES

- ▶ Five Unit Quizzes
- ▶ Final Exam Project (no test)

SPEECH DELIVERY METHODS

- ▶ Extemporaneous
- ▶ Impromptu
- ▶ Manuscript
- ▶ Memorized



▶ Prepared Speech

- ▶ Time to conduct research
- ▶ Time to create a visual aid
- ▶ Time to rehearse

EXTEMPORANEOUS

Z = Zero time to prepare

Zany, Zesty, Pizzazz...

A = Attention to detail,
Attention Step, Appeal, Ahhh...

P = Points (3)

- Plan, Prepare, Persevere

IMPROMPTU SPEECH = ZAP

MANUSCRIPT

- **Written Speech**
 - Presented word-for-word as written
 - May use a teleprompter

MEMORIZED

- ▶ **Written Speech**
 - ▶ Entirely memorized
 - ▶ Delivered as written

EVALUATIONS

- ▶ Instructor Evaluations
- ▶ Peer Evaluations
- ▶ Self Evaluations

WHAT IS A SPEECH GROUP?





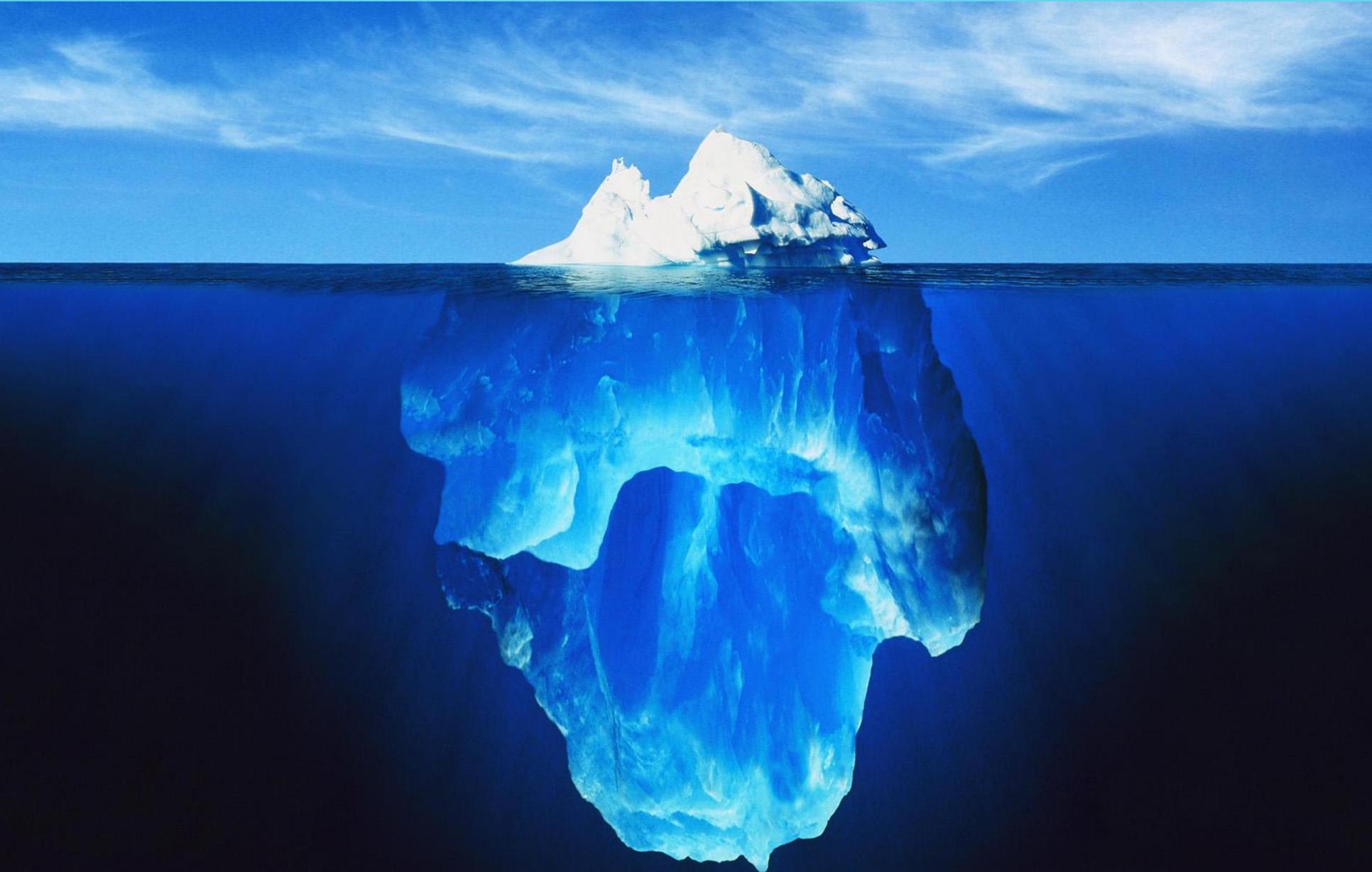
A Tech Team helps the speaker prepare, set up, run Power Points, and offers support during and after the speech.

WHAT IS A TECH TEAM?

CLASSROOM ACTIVITY



Getting to Know You...



ICEBERG ZAP

QUESTIONS?